



**DEPARTMENT OF THE ARMY  
HEADQUARTERS UNITED STATES ARMY FORCES COMMAND  
1777 HARDEE AVENUE SW  
FORT MCPHERSON GEORGIA 30330-1062**

REPLY TO  
ATTENTION OF

AFLG-PR

9 July 1998

**MEMORANDUM FOR SEE DISTRIBUTION**

**SUBJECT: Contracting Information Letter (CIL) 98-32**

1. This CIL contains information on the following subjects:

- a. 1999 Contracting Management Review (CMR) Schedule,
- b. ACCES Procedural Change, and
- c. Army Acquisition Awards.

2. 1998 Contracting Management Review (CMR) Schedule. The CMR schedule for FY 99 is provided at enclosure 1.

3. ACCES Procedural Change. Reference memo, 2 July 1998, SAB (encl 2). Personnel offices that request an ACCES referral list issued by the Career Management Operations Branch (CMOB) will now establish the list's expiration date.

4. Army Acquisition Awards. Reference memo, SARD-ZAC, 28 May 1998, SAB (encl 3). LTG Paul J. Kern, Director, Army Acquisition Corps, encourages the use of the many awards available to incentivize a continued high level of performance within the Army Acquisition Workforce. A matrix that summarizes many of the awards available to both military and civilian members of the acquisition workforce is provided. This matrix will be updated as necessary on the Army Acquisition Corps homepage at <http://dacf.sarda.army.mil>.

A handwritten signature in black ink, appearing to read "Toni M. Gaines".

TONI M. GAINES

Acting Chief, Contracting Division, DCSLOG  
Acting Principal Assistant Responsible  
for Contracting

3 Encls  
as

AFLG-PR

SUBJECT: Contracting Information Letter (CIL) 98-32

DISTRIBUTION:

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NATIONAL TRAINING CENTER & FT IRWIN, ATTN: AFZJ-DC

ARMY ATLANTA CONTRACTING CENTER, ATTN: AFLG-PRC

FY 99 CONTRACTING MANAGEMENT REVIEW SCHEDULE

<u>Installation</u>	<u>Date</u>
Fort Stewart	16-20 Nov 98
Fort Irwin	7-11 Dec 98
Fort Bragg	29 Mar - 2 Apr 99
Fort Drum	26-30 Apr 99

July 2, 1998

**MEMORANDUM FOR MACOM CIVILIAN PERSONNEL DIRECTORS AND  
DIRECTOR, CIVILIAN PERSONNEL OPERATIONS  
CENTERS MANAGEMENT AGENCY**

**SUBJECT: ACCES Procedural Change**

Reference my memorandum, dated July 17, 1997, same subject.

Referenced procedural change permitted personnel offices (CPAC/CPOC/CPO) that request "an Army Civilian Career Evaluation System (ACCES) referral list issued by the Career Management Operations Branch (CMOB) of this office to extend the list's expiration date to allow up to 60 days from the selecting official's receipt of the list to consider all candidates and make a selection." I understand that, due to continuing problems with PPP clearance delays, there are still instances of our lists expiring before a selection can be made.

Effective immediately, the referenced change is hereby amended to grant requesting personnel offices the authority to establish a list's expiration date as 60 days after PPP is cleared. This should give the manager ample time to consider all candidates and make a selection. The annotated list that is returned to CMOB must document the expiration date. Once the requesting personnel office establishes the expiration date, it cannot be extended.

Also effective immediately, requesting offices must use the PERSACTION number instead of the local request number in block 2 of DA Form 2302-2-R, Civilian Career Program Referral Record. This will enable CMOB to track the action once we are linked into the PERSACTION system.

James M. Alward  
Chief, Central Program  
Operations Division



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
OFFICE OF THE ASSISTANT SECRETARY  
RESEARCH DEVELOPMENT AND ACQUISITION  
103 ARMY PENTAGON  
WASHINGTON DC 20310-0103

JUL 09 1998

28 MAY 1998

SARD-ZAC

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Army Acquisition Awards

I am exceptionally proud of the consistently high level of performance of the Army Acquisition Workforce. I believe that many groups and individuals have made exceptionally worthy contributions deserving of recognition. Rewarding these contributions serves as an excellent way to share new ideas and methods in acquisition, and to publicize the great work that members of the acquisition workforce do every day.

I strongly encourage the use of the many awards available to incentivize a continued high level of performance, and to work toward improving acquisition practices. Enclosure 1 is a matrix that summarizes many awards available to both civilian and military members of the acquisition workforce in various career fields and where to obtain additional information. The initial section shows awards that fall into the general acquisition category. Thereafter are awards related to specific career fields. You are encouraged to use this matrix to seek appropriate awards for program accomplishments and personal achievements. This matrix will be updated as necessary, and will be posted on the Army Acquisition Corps homepage at <http://dacm.sarda.army.mil>. We encourage your input to keep the matrix current.

The Acquisition Career Management Office (ACMO) will serve as the single point of contact for receiving, evaluating, and coordinating submissions for the following awards:

- a. Defense Certificate of Recognition for Acquisition Innovation - (Defense Acquisition Executive approval)
- b. Defense Acquisition Executive Certificate of Achievement -(Defense Acquisition Executive approval)

ENCL 3



- c. David Packard Excellence in Acquisition Award - Army Acquisition Executive or designee approval for choice of Army submissions, (Defense Acquisition Executive, final approval)
- d. Secretary of the Army Project/Product Manager of the Year Award - (Army Acquisition Executive Approval)
- e. Secretary of the Army Acquisition Commander of the Year Award - (Army Acquisition Executive Approval)
- f. Secretary of the Army Award for Outstanding Achievement in Materiel Acquisition (Secretary of the Army Approval)
- g. The George Williams Award - (Army Acquisition Executive Approval) (Presented upon Retirement)

Army implementing guidance for these seven awards is at enclosure 2. This guidance augments The Under Secretary of Defense (Acquisition and Technology) policy, which governs the first three awards mentioned. That policy can be found on the Internet at <http://emissary.acq.osd.mil/cert.html>. The implementing guidance also augments a memorandum specifying the policy and history of the Project/Product Manager of the Year award, which can be found at <http://dacm.sarda.army.mil>. The Outstanding Achievement in Materiel Acquisition Award is governed by AR-672-20, Incentive Awards, available at <http://www.sarda.army.mil/frame3.htm>. The George Williams award was recently established by the Army Acquisition Executive.

When submitting nominations for these and other awards, emphasis should be placed on the values that the Army Acquisition Corps deems important in addition to the established criteria. These values include, but are not limited to, achieving cost/schedule/performance parameters, acquisition reform, digitization of the workforce, paperless contracting, addressing cost drivers, building toward Army XXI and Army After Next, simulation based acquisition, and ownership cost reductions. Opportunities

for submitting nominations for the six awards mentioned above will be publicized via the Army Acquisition Corps homepage, as will specific guidance on the process for submissions. The point of contact for this effort is Mr. Al Kinkella, (703) 604-7115, DSN 664-7115, email [kinkelaj@sarda.army.mil](mailto:kinkelaj@sarda.army.mil).



PAUL J. KERN  
Lieutenant General, GS  
Director  
Army Acquisition Corps

Enclosures

DISTRIBUTION:

COMMANDERS

U.S. ARMY MATERIEL COMMAND  
U.S. ARMY INFORMATION SYSTEMS COMMAND  
U.S. ARMY MEDICAL RESEARCH AND DEVELOPMENT  
COMMAND  
U.S. ARMY MILITARY TRAFFIC MANAGEMENT COMMAND  
U.S. ARMY OPERATIONAL TEST AND EVALUATION  
COMMAND  
U.S. ARMY SPACE AND STRATEGIC DEFENSE COMMAND

PROGRAM EXECUTIVE OFFICERS

AIR AND MISSILE DEFENSE  
AVIATION  
COMMAND, CONTROL AND COMMUNICATIONS SYSTEMS  
CRUISE MISSILES AND UNMANNED AERIAL VEHICLES  
GROUND COMBAT AND SUPPORT SYSTEMS  
INTELLIGENCE, ELECTRONIC WARFARE AND SENSORS  
STANDARD ARMY MANAGEMENT INFORMATION SYSTEMS  
TACTICAL MISSILES

ALL PROGRAM/PROJECT/PRODUCT MANAGERS

**TAB 1**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Defense Certificate of Recognition for Acquisition Innovation	Civilian/Military Acquisition Personnel	DAE	Acquisition Career Management Office
Defense Acquisition Executive Certificate of Achievement	Civilian/Military Acquisition Personnel	DAE	Acquisition Career Management Office
David Packard Excellence in Acquisition Award	Civilian/Military Acquisition Personnel Teams	DAE	Acquisition Career Management Office
Presidential Award for Distinguished Federal Service	Federal Employees	Pres. Board	Personnel & Employment Service-Washington
Department of Defense Distinguished Civilian Service Award	All DoD Employees	SECDEF	AR-672-20
Secretary of Defense Meritorious Civilian Service Award	All DoD Employees	SECDEF	AR-672-20
Decoration for Exceptional Civilian Service	DoD Civilian	Secretary of the Army	AR-672-20
Meritorious Civilian Service Award	DoD Civilian	MACOM Commanders	AR-672-20
Superior Civilian Service Award	DoD Civilian	Commanders MG & above & Civilian Equivalent	AR-672-20
Decoration for Exceptional Civilian Service	Army Civilian	Secretary of the Army	AR-672-20
Meritorious Civilian Service Award	Army Civilian	MACOM Commanders	AR-672-20

## General Acquisition (cont.)

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Superior Civilian Service Award	Army Civilian	Commanders MG & above & Civilian Equivalent	AR-672-20
Herbert Hans H. Driessnack Distinguished Service Award(non govt, Perf Mgmt Assoc)	Civ/Mil/Industry	PMA	AR-672-20
Special Acts Award	All Appropriated Fund Civilians	Supv	AR-672-20
On the Spot Cash Awards	All Appropriated Fund Civilians	Supv	AR-672-20
Time off Awards	All Appropriated Fund Civilians	Supv & Higher	AR-672-20
Sustained Superior Performance	All Appropriated Fund Civilians	Supv	AR-672-20
Quality Step Increase	All Appropriated Fund Civilians Except SES	Supv	AR-672-20
Presidential Rank Award of Distinguished Executive	SES	Pres. Board	Personnel & Employment Service-Washington
Presidential Rank Award of Meritorious Executive	SES	Pres. Board	Personnel & Employment Service-Washington
Defense Distinguished Service Medal	Military	ASA RDA	* ASA RDA
The George Williams Award	Civilian	AAE	Acquisition Career Management Office

**General Acquisition (cont.)**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Defense Superior Service Medal	Military	ASA RDA	AR 600-8-22
Defense Meritorious Service Medal	Military	ASA RDA	AR 600-8-22
Joint Service Commendation Medal	Military	ASA RDA	AR 600-8-22
Joint Service Achievement Medal	Military	ASA RDA	AR 600-8-22
Distinguished Service Medal	Military	DA Chief of Staff	AR 600-8-22
Legion of Merit	Military	Commanders LTG & above	AR 600-8-22
Meritorious Service Medal	Military	Commanders MG & above	AR 600-8-22
Commendation Medal	Military	Commanders COL & above	AR 600-8-22
Achievement Medal	Military	Commanders LTC & above	AR 600-8-22
Director's Certificate	Army Civilian or Military Individuals/Teams	MILDEP ASA RD&A ASA RDA	MILDEP * ASA RD&A * ASA RDA
Department of the Army Research and Development Achievement Award	R&D Organizations	ASA RDA	* ASA RDA
Army Research Development Organization of the Year			

## General Acquisition (cont.)

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Army R&D Organization Award for Excellence (2 each big and small)	R&D Organization	ASA RDA	* ASA RDA
Army R&D Organization Special Award (2 each big and small)	R&D Organization	ASA RDA	* ASA RDA
CSA Trail Boss Award	Senior Federal Officials	GSA	GSA
Presidential Award for Quality	Army Organization	OPM	OPM
Hammer Awards	Senior Federal Officials	NPR	MACOM/HQ
Secretary of Defense Productivity Excellence Award	Civilian/Military	AIEP	AIEP
Army Ideas for Excellence Program	Civilian/Military	AIEP	AIEP
Daedalian Weapons System Award	Civilian/Military Female	Daedalian Society	<a href="http://www.daedalian.org/html/intro.htm">http://www.daedalian.org/ html/intro.htm</a>
Outstanding Admin. Supporter Of the Year Award	Civilian/Military Female	Federally Employed Women (FEW) Panel	ARL
Delta Whitaker Award	Civilian/Military Female	FEW	ARL
ARL Bronze Coin Award	Civilian/Military	ARL Command Group Members	ARL
ARL Customer Service Award	Civilian/Military	ARL Fellow Employees	ARL

## General Acquisition (cont.)

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Commanders Award for Civilian Service	Civilian	COL and above	(equiv to Army Cmd medal)
Achievement Medal for Civilian Service	Civilian	LTC and above	(equiv to Army Cmd medal)
<b>Civilian Award for Human Services</b>	Civilian	Cdr at MACOM and above	AR 672-20
Certificate of Achievement	Civilian	Local Cdr	AR 672-20
Commendation Certificate	Civilian	Local Cdr	AR 672-20
Certificate of Appreciation	Civilian	Local Cdr	AR 672-20
Sec Army Outstanding Achievement in MA	Military/Civilian	Local Cdr/Director	AR 672-20
Lab Director of the Year Award	Military/Civilian	Fed Lab Consortium (FLC) National Advisory Group	Fed Lab Consortium (FLC) National Advisory Group
Senior Executive Association (SEA) Award	Civilian	SEA	Human Resources Office
Women of Color Technology Award	Civilian	Endorser Cdr/Supervisor	Human Resources Office
Commander's Award for Public Service	Civilian	Local Cdr/Director	AR 672-20
Presidential Rank Award	Civilian	Local Cdr/Director	Human Resources Office
SES Bonuses	Civilian	Local Cdr/Director	Human Resources Office
ARL Employees of the Month Award	Civilian	Panel/ARL CoS	Human Resources Office
Director's Certificate	Army Civilian or Military	MILDEP ASA RD&A	MILDEP * ASA RD&A

**General Acquisition (cont.)**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Roger W. Jones Award for Executive Leadership(non govt, Amer. University)	SES	Amer.U	Amer. U
Federal Executive Institute Alumni Association Executive of the Year Award(non govt)	SES	FEI	FEI
Executive Achievement Awards(non govt)	SES	SEA	SEA
Secretary of the Army Acquisition Commander of the Year Award	Military Acquisition Commander	SAR	SARDA/ACMO

\* ASA RDA - refer to ACMO (Acquisition Career Management Office)

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
National Contract Management Association Blanch Witte Memorial Award(non govt)	Grade 0-4/GS-13 or Below	NCMA	NCMA
Herbert Roback Memorial Award(non govt, Nat. Contract Mgmt Assoc)	SES	NCMA	NCMA
Defense Acquisition Executive (DAE) Certificate of Achievement	Civilian/Military Teams/Individuals	DAE	Director, API
Secretary of the Army Awards for Excellence in Contracting	Units or Teams Contracting Officer (10 ea)	Sec of Army	DASA (P)
Secretary of the Army Professionalism in Contracting Award (2 awards)	Civilian/Military	Sec of Army	DASA(P)
Frank S. Besson Memorial Award	Civilian/Military/Journeyman & Intern	AMC Principal Deputy for Acquisition	AMCRDA-AC
HCA Contracting Professional of the Year Awards	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Military Contracting Professional of the Year Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Outstanding Achievement in Competition Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Outstanding Contracting Officer's Representative (COR) Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Special Recognition for Contracting Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE

## Contracting Awards (cont.)

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
HCA Acquisition Management Staff Officer (AMSO) of the Year Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Fund (NAF) Contracting Professional of the Year Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
HCA Customer Recognition Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
The HCA Best Contracting Office Award	USCC-E Civilian/Military	CDR USACCE/PARC	USACCE
US Army AAC Student Award	Army NPS Students	NPGS	NPGS
FORSCOM Installation Contracting Excellence Award	FORSCOM Contracting Office	HCA, Commander, FORSCOM	FORSCOM
Individual or Team Contracting Excellence Award	FORSCOM Personnel Civilian/Military	Principle Asst. responsible for contracting, FORSCOM	FORSCOM
Service Excellence Award	ATLCC Civilian/Military	Chief, Army Atlanta Contracting Center	DOC
Customer Service Award	Ft. Bragg Personnel Civilian/Military	Director, Fort Bragg Directorate of Contracting	DOC
Ft. Campbell Customer Service Excellence Award	Ft. Campbell Civilian/Military	Director, Ft. Campbell Directorate of Contracting	DOC
Ft. Campbell Good Ideas Program Award	Ft. Campbell Civilian/Military	Director, Ft. Campbell Directorate of Contracting	DOC
Ft. Campbell Taking Initiative Award	Ft. Campbell Civ/Mil	Director, Ft. Campbell DOC	DOC

## **Contracting Awards (cont.)**

<b><u>AWARD</u></b>	<b><u>RECIPIENT</u></b>	<b><u>APPROVAL</u></b>	<b><u>FOR MORE INFO</u></b>
Ft. Campbell Teamwork Award	Ft. Campbell Civilian/Military	Director, Ft. Campbell Directorate of Contracting	DOC
Extra Mile Service Award	Ft. Campbell Civilian/Military	Director, Ft. Campbell Directorate of Contracting	DOC
Quality Counsel Award for Ideas	Ft. Campbell Civ/Mil	Installation Quality Counsel	DOC
Ft. Campbell Awards to Customer Program	Ft. Campbell Civilian/Military	Director, Ft. Campbell Directorate of Contracting	DOC
"Quality Counts" Award	Outstanding Contractors	Ft. Campbell Commanding General	DOC

## **Program Management Awards**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
Secretary of the Army Project/Product Manager of the Year Award	Civilian/Military Acquisition Personnel	SAR	SARDA/ACMO
Secretary of the Army Award for Outstanding Achievement in Materials Acquisition	Non & Appropriated Fund Civ & Mil	SAR	AR-672-20

## Testing and Evaluation Awards

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
<u>Government Awards</u>			
Tester of the Year (Military)	Military individual with best OT&E achievement in year	Commander, OPTEC	OPTEC Pers Ofc,
Tester of the Year (Civilian)	Government Civilian with best OT&E achievement in year	Commander, OPTEC	OPTEC Pers Ofc,
Tester of the Year (Contractor)	Supporting contractor individual with best OT&E achievement in year	Commander, OPTEC	OPTEC Pers Ofc,
<u>Professional Society Awards</u>			
Tester of the Year	Individual with best T&E achievement in year	NDIA	NDIA Office
Achievement Awards	Individual with best T&E achievement in year	ITEA	ITEA Exec Dir
Matthews Award	Individual with distinguishing career in T&E	ITEA	ITEA Exec Dir
Cross Award	Individual with best contribution to T&E education in year	ITEA	ITEA Exec Dir
Best Publication	Author or co-authors with best T&E publication in year	ITEA	ITEA Exec Dir
TSP/E-O Award (Incl. \$1,000)	Individual with best achievement in time space positioning instrumentation/electro-optics for T&E in year	ITEA	ITEA Exec Dir
U.S. Army Test and Evaluation Command Professional Award	ATE Civilian/Military	TECOM	TECOM

## **Business, Cost Estimating, and Financial Management Awards**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
ASA (FM&C) Civilian Award	Army Civilian	ASA (FM&C)	ASA (FM&C)
ASA (FM&C) Military Award	Military	ASA (FM&C)	ASA (FM&C)
Functional Chief Representative Special Award	Army Civilian	ASA (FM&C)	ASA (FM&C)
Civilian Career Functional Area Individual Awards*	Army Civilian	ASA (FM&C)	ASA (FM&C)
Military Functional and Occupational Individual Award*	Military	ASA (FM&C)	ASA (FM&C)
Outstanding Resource Mgmt Organizational Awards*	Resource Mgmt Office	ASA (FM&C)	ASA (FM&C)
Outstanding Resource Mgmt Team Awards*	Resource Mgmt Working Groups	ASA (FM&C)	ASA (FM&C)
Outstanding Intern Award	Comptroller Intern	ASA (FM&C)	ASA (FM&C)
Resource Mgmt Educator of the Year Award	Army Civilian Instructor	ASA (FM&C)	ASA (FM&C)
Resource Mgmt Author of the Year Award	Army Civilian & Military Authors	ASA (FM&C)	ASA (FM&C)

\*(1-Major Command HQ or above and, 2-below Major Command HQ)

**Logistics Awards**  
**Integrated Logistics Support (ILS) Achievement of the Year Awards**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
ILS Exec/Process Improvement (Individual)	Army Civilian	DCSLOG	DCSLOG
ILS Exec/Process Improvement (Team)	Army Civilian	DCSLOG	DCSLOG
ILS Manager (Individual)	Army Civilian	DCSLOG	DCSLOG
ILS Manager (Team)	Army Civilian	DCSLOG	DCSLOG
Logistics Support Improvement For Material/Information Systems (Individual)	Army Civilian	DCSLOG	DCSLOG
Logistics Support Improvement For Material/Information Systems (Team)	Army Civilian	DCSLOG	DCSLOG

## **Information Technology Awards**

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
General James M. Rockwell AFCEAN of the Year Award	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Admiral Jon L. Boyes Medal for Distinguished Service to AFCEA	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Benjamin H. Oliver Gold Medal for Engineering	Civilian/Military Member of AFCEA	AFCEA	AFCEA
AFCEA Leadership Award	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Award for Distinguished Service to the Intelligence Community	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Medal of Merit	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Meritorious Service Award	Civilian/Military Member of AFCEA	AFCEA	AFCEA
The AFCEA Award for Excellence in Information Technology	Civilian/Military Member of AFCEA	AFCEA	AFCEA
Young AFCEAN of the Year Award	Civilian/Military Member of AFCEA	AFCEA	Lucent Technologies
Alexander Graham Bell Medal	Civilian/Military	Lucent Technologies	Lucent Technologies
Richard W. Hamming Medal	Civilian/Military	Lucent Technologies	Lucent Technologies

## **Information Technology Awards (cont.)**

<b><u>AWARD</u></b>	<b><u>RECIPIENT</u></b>	<b><u>APPROVAL</u></b>	<b><u>FOR MORE INFO</u></b>
John von Neumann Medal	Civilian/Military	IBM Corporation	IBM Corporation
Control Systems Award	Civilian/Military	IEEE	IEEE
Reynold B. Johnson Information Storage Award	Civilian/Military	IBM Corporation	IBM Corporation
Emanuel R. Piore Award	Civilian/Military	IBM Corporation	IBM Corporation
Computing Research Assoc. (CRA) Distinguished Service Award	CRA	CRA	CRA
Grace Murray Hopper Award	Civilian/Military	UNISYS Corporation	UNISYS Corporation

<u>AWARD</u>	<u>RECIPIENT</u>	<u>APPROVAL</u>	<u>FOR MORE INFO</u>
AMC Engineer of the Year	Civilian Engineer	Career Program 16 (CP16/FCR) Functional Chief Rep	AMCRDA-AM-ES
Federal Engineer of the Year	Civilian Professional Engineer	(CP16/FCR)	AMCRDA-AM-ES
Black Engineer of the Year	Civilian Engineer	(CP16/FCR)	AMCRDA-AM-ES
Woman in Science and Engineering	Civilian Woman Engineer	(CP16/FCR)	AMCRDA-AM-ES
Hispanic Engineer of the Year	Civilian Engineer	(CP16/FCR)	AMCRDA-AM-ES
Army R&D Organization of the Year Award	Army RDECs & Labs	SARDA	SARDA
Army R&D Achievement Award	Army Civilian or Military	SARDA	SARDA
Paul A. Siple Award	Army Civilian	ARO Director	ARO Director
Issai Lefkowitz Award	Army Research Office Scientist or Engineer	ARO Director	ARO Director
Invention/Patent Award	Civilian/Military Supervisor	AR 672-20	
Hispanic Engineer National Achievement Award	Civilian EndorserCdr/Supervisor		Human Resources Office
Army R&D Achievement Award	Civilian/Military Scientist/Engineer	Deputy Chief of Staff for RD&A	AR 672-304
DA R&D Organization of the Year	Army R&D Labs and similar organizations	ASA R&D	AR 672-305

**TAB 2**

Army Implementing Guidance for  
Under Secretary of Defense (Acquisition and Technology) Award Policy  
"Recognition and Awards for Acquisition Personnel"

**Applicability:** This guidance applies to Army nominations for six awards mentioned in the USD(A&T) policy: (1) Defense Certificate of Recognition for Acquisition Innovation, (2) Defense Acquisition Executive (DAE) Certificate of Achievement, (3) David Packard Excellence in Acquisition Award, (4) Program/Project Manager of the Year Award (5) Acquisition Commander of the Year Award, (6) The Award for Outstanding Achievement in Materiel Acquisition, and establishes guidelines for the George Williams Award.

**Purpose:** The guidance is intended to streamline the nomination process and to provide additional instructions for Army nominations for the six awards identified above.

**Policy:** Submissions for these awards should reflect and will be evaluated on values deemed important by the Army Acquisition Corps. Therefore, if not already listed in the established criteria for each award, the nominees should address the following applicable criteria: acquisition reform, digitization, paperless contracting, addressing cost drivers, building toward Army XXI and Army After Next, simulation based acquisition, ownership cost reductions and achieving cost/schedule performance parameters. These awards will be coordinated by the Acquisition Career Management Office (ACMO). Specific guidelines for each award are established below.

**Specific Award Guidance:**

1. **Defense Certificate of Recognition for Acquisition Innovation.** This award was developed to provide component acquisition executives a vehicle to reward outstanding, innovative acquisition practices which contribute to improving the acquisition and logistics support systems. Those wishing to submit nominations for this award should consult Tab 1 of the USD(A&T) acquisition award policy, and nominations should be in the format of Appendix A. Nominations will be accepted quarterly, from January 15-31, April 15-30, July 15-31, and October 15-31. These opportunities will be publicized via the Army Acquisition Corps homepage, at <http://dacom.sarda.army.mil>. The nominations should be submitted to the Acquisition Career Management Office, SARD-ZAC, Attn: Awards, 2511 Jefferson Davis Highway, 10<sup>th</sup> Floor, Arlington, VA 22201-3911. The evaluation of these nominations will be facilitated by the ACMO, and will be forwarded to the Army Acquisition Executive's (AAE) office for approval. If the AAE deems the award worthy of sending on for a Defense Acquisition Executive Certificate (See 2, below), the award will be forwarded on to the Defense Acquisition Executive's office for approval. Approved nominations will be

processed via the USD(A&T) point of contact, and certificates will be prepared and forwarded to the requesting official.

2. Defense Acquisition Executive (DAE) Certificate of Achievement. The DAE Certificate of Achievement is awarded by the Defense Acquisition Executive for exceptional contributions to improving life cycle costs and/or the Department's acquisition system through innovative acquisition management techniques. This award is for individuals, groups or teams. PEOs, IPT leaders and others who have recommendations for recognition through this award should consult Tab 2 of the USD(A&T) acquisition award policy, and nominations should be in the format of Appendix A. Nominations will be accepted quarterly, from January 15-31, April 15-30, July 15-31, and October 15-31. These opportunities will be publicized via the Army Acquisition Corps homepage, at <http://dacm.sarda.army.mil>. The nominations should be submitted to the Acquisition Career Management Office, SARD-ZAC, Attn: Awards, 2511 Jefferson Davis Highway, 10<sup>th</sup> Floor, Arlington, VA 22201-3911. The evaluation of these nominations will be facilitated by the ACMO, will be forwarded through the Army Acquisition Executive's office to the Defense Acquisition Executive for approval. Approved nominations will be processed via the OUSD(A&T) point of contact, and certificates will be prepared and forwarded to the requesting official.

3. David Packard Excellence in Acquisition Award. This prestigious award has been established to recognize organizations, groups or teams for exemplary innovation and best acquisition practices, which contribute to life cycle cost reduction and acquisition excellence. This award is given once a year. Opportunity to submit Army nominations for this award will be announced each year in late October via letter, and will also be posted on the AAC homepage, at <http://dacm.sarda.army.mil>. The Military Departments, the Defense Logistics Agency, and other components and OUSD(A&T) principals are limited in the number of nominations that can be forwarded for consideration. Consequently, the Army will hold an internal board each year to choose which nominations go forward. This internal board will be organized and facilitated by the ACMO. All Army nominations will be processed through the ACMO. Nominations will be due to the ACMO no later than December 1st each year, and will be boarded by the Army in early January. Generally, the final package is due to OSD(A&T) in early February. The format for the Packard Award nominations will be published in the nomination solicitation letter and on the AAC homepage at the time submission opportunities are announced. Army nominations which are forwarded to OSD(A&T), but are not selected as a Packard Award winner will be submitted by the ACMO for a DAE certificate.

4. Project/Product Manager of the Year Award. This award is governed by DA70-3 which is currently in draft. Specific guidelines for this award will be advertised at the time of the nomination process. The ACMO is the point of contact for this award.
5. Acquisition Commander of the Year Award. This award is governed by DA70-3 which is currently in draft. Specific guidelines for this award will be advertised at the time of the nomination process. The ACMO is the point of contact for this award.
6. Award for Outstanding Achievement in Materiel Acquisition. This award is governed by AR-672-20. Specific guidelines for this award will be advertised at the time of the nomination process. The ACMO is the point of contact for this award, which will be facilitated by the Acquisition Policy office, SARD-RP.
7. The George Williams Award. This award is an Army Acquisition Executive (AAE) award for excellence in acquisition management. It was established to recognize individuals for outstanding accomplishments and contributions throughout their Army careers toward the improvement of Army acquisition programs and the development of the acquisition workforce. The award is presented at the discretion of the AAE upon retirement.

**APPENDIX A**

**ARMY NOMINATION FORMAT**  
**for**  
**DEFENSE CERTIFICATE OF RECOGNITION FOR ACQUISITION**  
**INNOVATION**  
**AND/OR**  
**DEFENSE ACQUISITION EXECUTIVE CERTIFICATE OF ACHIEVEMENT**

On First Page, please include the following:

1. Requested Award:
2. Nominee/s: Organization Name & Location; Nominated Individual/s Name, Title
3. Point of Contact for Award: Name, Address, Phone Number, Email address
4. Summary of Accomplishment: One paragraph summarizing overall accomplishment.

On the next two pages, in type no smaller than 10pt, please describe how the accomplishment met the criteria: To increase the ability for reviewers to evaluate the nomination, clearly identify criteria met.